



Kanaama Interactive Community Support

Trustee Role Description 2022

KICS is happy to announce an opening for two trustees to join its Board and take forward its work in collaboration with KICS Uganda.

About KICS

Kanaama Interactive Community Support (KICS) is a small UK registered charity (no. 1132288) working to improve lives in Kashare sub-county (population 23,000) in SW Uganda. KICS was registered in 2009 as an unincorporated association but in 2022 it registered a Charitable Incorporated Organisation with the same name and objects (no.1200172). The two organisations will merge in the next months and the old charity will close. New trustees will join as trustees of the CIO.

KICS VISION

Kashare sub-county, SW Uganda without poverty, its people in good health and there is education for all.

KICS MISSION

An integrated multi-sectoral development programme focusing on the needs of the poorest and most vulnerable through capacity building, education, agriculture, health and welfare.

KICS projects

KICS UK currently supports the following projects in Kashare sub-country:

1. A **women's microcredit scheme** that provides loans for small businesses and farming. The project has registered a total of 1,283 clients since 2010. A total of £108,000 has been loaned out in 2,140 loans since the start of the project. Training in financial management and business planning are offered as part of the programme.
2. **Learning and literacy programme for women** using the REFLECT¹ teaching methods focussing on basic literacy and numeracy skills and everyday topics and concerns. To-date 600 women have taken part in the programme.
3. **Welfare and education support for orphans and vulnerable children.** Support for 60 children to attend primary school including breakfast, lunch, school fees, uniforms and school supplies. A Saturday centre provides children with counselling, help with studies, skill training and a nutritious meal. A small number of children proceed to vocational and secondary school.
4. **English language scheme:** This project trains teachers in interactive teaching methods to improve primary school children's skills in English, which is vital for children to complete primary school. Secondary school is taught in English.
5. **Water and Health projects:** In the past, KICS has funded the building of fuel-efficient stoves. KICS has now built twenty-three 7,000 litre domestic rain-fed water tanks for the poorest households and a programme of domestic toilet building has started. A menstrual hygiene education is being rolled out in all primary schools in the sub-county and girls' school latrines upgraded.
6. **Livelihoods and Entrepreneurship:** KICS provides agricultural training and in 2023 we will support the development of Farmer-led Agri-business Platforms.

Please see our website www.kanaama.org for information and download our latest annual report. More

¹ Reflect is an approach that aims to involve everyone, including the least literate, in discussion, analysis and decision-making regarding important issues in their lives. It was born from a fusion between Paulo Freire's theory and techniques from PAR, which stands for Participatory Action Research.

information is uploaded annually to the Charity Commission website.

We work in partnership with a local community-based organisation, KICS Uganda, which receives all our project funds. They employ seven staff in Uganda. KICS Uganda is a limited company with charitable objectives.

About our trustees

KICS is governed by a committee of up to 10 trustees. In 2021 our income was £49,360. 98% of expenditure goes to projects in Uganda.

Our UK operations depend entirely on voluntary efforts, with the trustees involved in the day-to-day work of the charity, including project work, communications with supporters and fundraising. There is no office in the UK. There are six committee meetings a year in addition to the AGM. These take place on Saturdays in trustees' homes around London and take 3 hours or online. The AGM is usually held in May.

KICS has an unpaid director (also a trustee) who focuses on supporting projects, financial management, and raising funds from grant-giving charitable trusts.

Trustee role

A trustee has the following general responsibilities:

- Ensuring that the charity applies its resources exclusively in pursuing its objectives
- Contributing actively to give the charity a firm strategic direction, setting overall policy, defining goals, setting targets and evaluating performance against agreed targets
- Safeguarding the good name and values of the charity
- Declaring any conflict of interest while carrying out the duties of a trustee
- Being collectively responsible for the actions of the charity and other trustees
- Ensuring the financial stability of the charity and the proper investment of its funds
- Protecting and managing the property of the charity (not applicable to KICS)
- Preparing for, attending and contributing to meetings
- Attending ad hoc task and working group meetings as appropriate and offering advice and guidance to the committee on new initiatives or other relevant issues
- Participating in other tasks as they arise such as helping with fundraising, newsletters and publicity, interviewing new trustees etc.
- Keeping informed about the activities of the charity and wider issues which affect its work.

KICS is particularly keen to hear from candidates with a background in fundraising, digital marketing, including customer relationship management, livelihood development, data collection and analysis and/or practical international development experience.

Person description

A trustee should have:

- integrity
- a commitment to the organisation and its objectives
- an understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- a willingness to devote the necessary time and effort to their duties as a trustee
- strategic vision
- good, independent judgment
- an ability to think creatively
- willingness to speak their mind
- an ability to work effectively as a member of a team
- a keen interest in quality collaborative development and Africa/Uganda

Application

Please send a letter of application, stating why you wish to join KICS and what contribution you think you will be able to make to strengthen and develop KICS, together with your CV to the Director, Fiona Bristow by email: fiona@kanaama.org. One of the trustees would be happy to discuss the position with you before you apply. We are also recruiting for the Chair of the board of trustees. If you are interested in this role, please contact us.